

APPENDIX I

SAMPLE PALLET AND NET CONTROL LOG

INSTALLATION: Andrews AFB

ACTIVITY: 93d Aerial Port Squadron

CUSTODIAL LOG

Julian Date	Asset Type	Gain/Loss	Reason/Manifest	If Other Than a Manifest (Name, Number Rank, SSN, Duty Station, Duty Phone)	Signature	Remarks
3276	Pallet Set	-2 3	C141 Down Load Picked up 5, Manifest ABC			Signature receipt on manifest
3277	Pallet Set	-1	Picked up Palletized Cargo	Jones, John, Capt USA, 123-45-6789 Phone: 555-8910 8285 day	xxxxx	Will return pallet with shipment on Boondocks, Det 12
3277	Pallet	+1	Turned in by SSgt White, FMS, found on station			Will hold to fill shortage and include in monthly report

NOTE: Alternate manual or automated formats are permitted.

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